

Primary Specialist for Mathematics

The African Institute for Mathematical Sciences Schools Enrichment Centre (AIMSSEC) in Muizenberg, seeks to appoint a Primary Specialist in Mathematics for the Intermediate Phase. This is a full-time contract position commencing 1 April 2014 and ending 31 December 2016.

Duties: Take the lead as our Primary Specialist in Mathematics for Intermediate Phase with the possible extension to include Foundation Phase; Design and review new study materials (mathematics, and didactics) for distance-learning courses for university accredited professional development courses for teachers of grades 1 to 9; Teach on the courses, through workshops, lectures, contact sessions and TV broadcasts; Support and advise students including online support; Website maintenance; Assist with event management; Plan fundraising events and find new funders for projects; Undertake the management of administrative tasks related to the AIMSSEC Projects such as recruitment, record keeping of applications for courses and student admissions; Record marks and assignments using the AIMSSEC online course management system; Organise residential courses including course registration.

Requirements: At least five years' teaching experience; well-developed computer skills; a passion for mathematics and for improving educational opportunities for underprivileged learners; good interpersonal, team leadership and people management skills; excellent oral and communication skills and planning and organising skills; energy, flexibility and willingness to go the extra mile to achieve project goals. The incumbent must be in possession of a valid unendorsed drivers' license. Applicants for positions in South Africa must have a valid South African work permit or be a permanent resident.

Recommendations: Familiarity with a university environment.

Commencement of duties: 1 April 2014 or as soon as possible thereafter.

Closing date for applications: 12 December 2013

Enquiries: Dr Barrie Barnard, AIMSSEC Academic Manager, tel. 021-7879326 or barrie@aims.ac.za

For more information, visit aimssec.aims.ac.za or aims.ac.za

Prospective candidates must submit a detailed CV, together with the names of at least two referees and a covering letter motivating their application to: The Academic Manager, AIMSSEC, 6 Melrose Road, Muizenberg, 7945, or electronically to aimssecpost@aims.ac.za.

Only short listed candidates will be contacted for interviews on 22 January 2014.

AIMSSEC reserves the right not to make an appointment at its sole discretion.